**PART I**

**WHAT DO WE KNOW ABOUT THE COMPETENCY EXAM**

**FROM THE STUDY REGULATIONS AT TUL?**

**Chapter 4 § 14 section 6** The competence examination is a special form of confirming the achievement of learning outcomes related to the aggregated study field learning outcomes of the study program. The competence examination shall be conducted verbally and may be supplemented by a written examination. The examination is conducted by a committee appointed by the Vice-Dean. The result of the competence examination becomes a part of the course assessment, pursuant to § 41(11) of the Study Regulations.

**Chapter 4 § 16 section 3** The competence examination is organized during the last semester of the studies. The student has the right to take the competence examination at least twice during this semester.

**Chapter 4 § 16 section 4** (…) The schedule for the competence examination must include at least three dates for the competence examination in a semester and is publised by the Vice-Dean before the beginning of the semester. The student has the right to select examination dates within the technical and organizational capabilities of the University, in the mode specified by the course instructor, and in the case of competence examinations, in the mode specified by the Vice-Dean. The student shall benefit from the examination dates in accordance with the limits specified in sections (…) 3.

**Chapter 12 § 41 section 11** The basis for calculating the result of studies are:

1. the average of grades obtained during the entire period of study, the average shall be calculated as a weighted average in accordance with § 18(5) excluding: grades 2.0 (two), grades from the competence examination referred to in § 14(6) and courses credited with "zal"; the average of grades shall be rounded off and determined to two decimal places;
2. positive assessment of the diploma thesis;
3. positive evaluation of the defense of the diploma thesis;
4. **the final numerical result of the studies shall be the sum:**
5. 0.6 of the grade mentioned in point 1 above,
6. **0.2 of the grade from the competence examination** referred to in § 14(6),
7. 0.1 of each of the grades listed in points 2 and 3 above.

The final numerical results of the studies shall be rounded off and determined to two decimal places.

**PART II**

**WHAT DO WE KNOW ABOUT THE COMPETENCY EXAM FROM THE COURSE SYLLABUS?**

Prerequisites - obtaining all credits from semesters earlier than the diploma semester.

Course syllabus are available at programy.p.lodz.pl

**PART III**

**ORGANISATIONAL INFORMATION FOR STUDENTS OF THE FACULTY OF MANAGEMENT AND PRODUCTION ENGINEERING**

* **The dates of the competency exams are available at**: https://woiz.p.lodz.pl/studenci/plan-zajec-harmonogram-sesji-egzamin-kompetencyjny/egzamin-kompetencyjny
* **Registration** for each date of the exam will take place **via the WIKAMP platform**.
We will inform you about the start of registration.
* The competency exam is organized and carried out at the university premises under a sanitary regime.
* The competency exam **consists of two parts**:
* part I – **120 min**. The student reads the case study, which is the basis for a given examination, and prepares answers to the written questions contained in the examination paper.
* part II – **10 – 15 min**. A short conversation with the examination committee verifying the level of the presented answers.
* **The number of questions** will range from **8 to 12**, the questions will be classified according to four levels: basic, verifying, analytical, assessing;
* **The composition of the examination committee** will be determined by the Vice Dean for Student Affairs and announced **no later than 7 days before** **the exam begins**. The committee consists of a **minimum 2 persons**, at least one of whom will be a member of the Field of Study Council appointed for the given study program.
* On the basis of the written and oral answers presented by the student, the committee **will give an overall grade for the competency exam** and will inform a student about it. In accordance with the Study Regulations, the grade of the conducted exam will be communicated to the student at least 48 hours before the last of the deadlines for the completion of the course and no later than 10 days after the exam.